

**SHADOW SECTORAL MONITORING COMMITTEE FOR  
THE REGIONAL COMPETITIVENESS OPERATIONAL PROGRAMME**

***Meeting on the 27th of November 2007 at 14:00h, at the EUSG premises***

**DRAFT MINUTES**

The first *Shadow Monitoring Committee for the Regional Competitiveness Operational Programme (SMC RCOP)* was held in Ankara, on 27 November 2007, at 14:00h pm, at the premises of the Secretariat General for European Union Affairs.

All participants (*Representatives of European Commission (EC), European Commission Delegation (ECD), Secretariat General for European Union Affairs (EUSG), Ministry of Industry and Trade (MoIT), Undersecretary of State Planning Organization (SPO) National Authorizing Officer (NAO), Undersecretariat for Foreign Trade, Ministry of Labor and Social Security, KOSGEB, TÜBİTAK, TOBB, TTGV, MPM, TESK, TESKOMB, TİSK, GAP-RDD, Middle Anatolia Exporters Union, South East Anatolia Exporters Union, Sivas Chamber of Commerce and Industry, Kastamonu Chamber of Commerce and Industry, Kayseri Chamber of Industry, Atatürk University, 19 Mayıs University, Trabzon Governorship, Van Governorship, Istanbul Metropolitan Municipality and KfW*) are listed in the ***Annex 1***.

**1. Opening Statements and Approval of the Agenda**

At the beginning of the meeting **Co-chairperson, Ministry of Industry and Trade, Deputy Undersecretary Yavuz CABBAR** gave brief information about Instrument for Pre-Accession Assistance – IPA. He underlined that IPA is a new financial instrument of the European Union towards the candidate and potential candidate countries in order to help them to face the challenges of the European integration during the years between 2007 and 2013. According to the IPA, Turkey is one of the beneficiary countries which will receive pre-accession assistance within the framework of the 5 main components. “Regional Competitiveness” is one of the sub-components of the IPA and Ministry of Industry and Trade is the responsible authority for the programming, managing, implementing and monitoring of this component.

**Mr. CABBAR**, underlying the importance of the Shadow Monitoring Committee, has stressed that management, implementation and monitoring of the Regional Competitiveness Operational Programme will be under the control of this committee. The committee will oversee the effectiveness and quality of the programme implementation and will monitor especially the financial absorption capacity of the different interventions. The Shadow Monitoring Committee which brings central, sectoral and regional partners together will act as a high level partnership platform having decision making power.

**Co-chairperson, European Commission Directorate Regional Policy, Desk Officer, Mr. Antonio GONCALVES**, referring the intensive negotiations between the Commission and the Turkish Authorities in 2007, mentioned that Strategic Cohesion Framework was approved in June 2007, negotiations on the Regional Competitiveness Operational Programme were concluded in September 2007 and submitted to the Member States Committee on 24<sup>th</sup> of October, 2007. **Mr. GONCALVES** has underlined that the Regional Competitiveness Operational Programme was on the table at the European Commission for the formal approval and informed that the Programme will be formally approved by the ***College of Commissioners***, on the 29<sup>th</sup> of November this year.

**Mr. GONCALVES** stressed that the organisation of the meeting before the end of the year was quite important in terms of meeting legal requirement of the IPA Implementing Regulation and moving into the implementation phase of the RCOP. **Mr. GONCALVES** mentioned that members of the SMC have a

very important role as advisers on strategic issues and also on assisting the Operating Structure in various phases of the implementation of the RCOP. Therefore, partners of the SMC need to be clearly informed so that they play their role as members of the SMC.

**Mr. GONCALVES** mentioned that the current meeting of the SMC has a shadow form, which is a new approach for the pre-accession assistance, but a common approach in the Structural Funds in the period preceding the formal adoption of the programmes. He also mentioned that the aim of the IPA Regional Development Component is to prepare candidate countries to participate in regional policy and the Structural Funds and therefore it should be tried as much as possible to align with the procedures and approach of the Structural Funds. He explained that the SMC will function as a shadow committee until there is a legal framework in Turkey through the signature of Framework Agreement and the Financing Agreements. The first SMC after signature of these agreements will have a statutory form, and it will endorse the decisions adopted by the shadow SMC.

After the opening statements of the co-chairpersons, the agenda was approved by the members of the SMC. In accordance with the proposal of **Mr. CABBAR**; the agenda item 11 on major projects was removed from the agenda since there is no major project under the RCOP.

The agenda of the meeting is provided in *Annex-2*.

## **2. The Role of the Sectoral Monitoring Committee**

**Mr. GONCALVES** explained the role of the SMC. He explained that “**partnership and ownership principles**” are the most important elements for the success of the publicly funded programmes. These principles have been given very high priority in the design and implementation of the EU funded programmes particularly in the case of Structural Funds. The aim of the IPA Regional Development Component is to prepare the beneficiary countries for Structural Funds. **Partnership and ownership principles** are also a requirement in IPA programmes. The role of the participants in these Monitoring Committee’s is to provide strategic guidance and to advise the Managing Authorities in the implementation of the programme in order that the programme is implemented correctly and it achieves the expected outcomes. The composition of the each SMC must take into account the nature of the each programme. Composition of the MC must also reflect the adequate balance between the involvements of the wider partnership. On the other hand it is important to guarantee the effective functioning of the MC. The SMC should represent a balance between having proper representation from national authorities and from NGOs at national level and also at regional level.

Stressing the importance of the Monitoring Committee, **Mr. GONCALVES** explained that SMC has some very specific roles that have been identified in the legislation applicable to each IPA programme. The role of the SMC is defined in 5 categories in the article 2 of the *Draft Rules of Procedures*.

- First the SMC has to ensure that the programme is implemented correctly and that it will achieve its objectives. It is not only the responsibility of the OS, but also the role of the SMC to oversee the implementation of the programme. The SCM has also the responsibility to advise the OS whenever it is necessary and to ensure that there is proper monitoring of the implementation of the programme and the programme will achieve its objectives.
- The SMC has also a role on the approval of the key elements of the programme management and implementation such as the setting up of the Sub-Committees and approval of the general criteria for the selection of the operations.

- The SMC must examine and be informed of the key elements of the programme implementation namely annual implementation reports, audit, evaluation and other reports that are foreseen by the regulation. In the light of these reports, the SMC will advise where necessary the OS to take appropriate measures to ensure that the programme achieves its objectives.
- The SMC will be consulted and will give its opinion whenever there is need to modify the programme.
- Finally, there is a structure which is responsible for the monitoring of all EU assistance in each candidate country called **IPA MC**. Thus the role of this SMC is to provide the necessary information and advice to the IPA MC in order to ensure overall coherence, complementarity and good quality in delivery of the IPA assistance.

The success of the RCOP will depend on the fulfillment of the roles of this SMC and good partnership between the members of the SMC and the OS.

### **3. Short Presentation of the OP, Legal and Institutional Set-Up**

MoIT has made a short presentation on the Regional Competitiveness Operational Programme. The Commission has given a brief explanation on the legal set up of the IPA. The Head of Operating Structure has given information about national institutional set-up.

### **4. Provisional Membership of the Shadow SMC and the Partnership Principle**

With regards to the partnership principle, **Mr. CABBAR** underlined that this principle is important both in the programming and in the implementation process of the RCOP. He explained the partnership arrangements that have been implemented during the programming process. He also mentioned that the SMC is another important instrument to implement this principle.

In relation to the provisional membership of the SMC, it was explained that the members of this SMC were decided by the Ministry of Industry and Trade in agreement with the Commission with a view to include stakeholders from public institutions, economic and social partners and regional partners. At the regional level, the partners were chosen with great care so that they represent the target region (12 NUTS II regions) of the RCOP. It was stated that there are two kinds of membership in the SMC; some members of the committee are permanent while the others are provisional and subject to a rotation. It was explained that the participation of the governors, universities and chambers of industry and commerce in the Growth Centers will be subject to a rotation and their membership will be provisional with a view to ensure effective functioning of the SMC as well as to ensure representation from each Growth Centre at the same time. A “**Rotating Participation Plan**” in which partners from the 43 provinces will be given opportunity to take part in the SMC will be prepared by the MoIT for the up-coming 3 years period.

Concerning the provisional membership, the Commission mentioned that some members have to be designated on a rotational basis to make the functioning of the SMC feasible. Commission underlined that in order to ensure a proper functioning of this rotating system the members should cooperate with the partners within the region to ensure that when they participate in the SMC they express also the views of the other partners in the region that are not present in the meeting but will be present in future meetings of the SMC. In this respect, the Commission recommended to the members of the SMC to establish a formal network within the organization and the region that they represent.

Composition of the SMC and provisional membership mechanism were considered and approved by the members of the SMC. Members of the SMC are provided in *Annex – 3*.

## 5. Provisional Internal Rules of Procedure of the SMC

The Commission proposed to modify the Article 4, paragraph 4 of the Internal Rules of Procedures with a view to ensure permanent participation of the members to the SMC.

“The Committee will examine the absence of members or their substitutes and makes motions for certain measures to the bodies which have nominated them, taking into account the basic principles of the establishment of the Committee.” In this respect, the above mentioned article was slightly changed and made more explicit. The following sentence was added to the relevant article.

*“...In the case of two consecutive absence of a particular member that member shall be automatically excluded from the Committee and that an alternate member shall be designated to replace him/her.”*

It was also stated by the Commission that either the member of the Committee or his/her substitute have to attend to the meeting of the SMC.

The Provisional Internal Rules of Procedures of the SMC were adopted by the all members of the Committee as amended by the Commission. On the other hand, in accordance with the provisional internal rules of procedures, members of the Committee were given the possibility to examine and propose amendment by written procedure. After taking written opinions of the members, the co-chairpersons will agree on the proposed amendments and the agreed rules of procedures will be adopted by the SMC.

The Provisional Internal Rules of Procedures of the SMC are provided in *Annex – 4*.

## 6. Designation of Project Selection Sub-Committees

**Mr. CABBAR** explained that the IPA Implementing Regulation foresees the establishment of several sub-committees under the SMC, but for the first meeting of the SMC, he mentioned that the intention of the MoIT is to establish one Project Selection Sub-Committee. The task of the Project Selection Sub-Committee will be to assess and select the project proposals according to the project selection criteria.

The Draft participant list for the Project Selection Sub-Committee, which was prepared by the MoIT in consultation with the Commission, was presented to the members of the SMC for their approval.

The Representative of the Undersecretary for Treasury proposed that Ministry of Finance should be included in the Project Selection Sub-Committee in order to secure co-financing for the projects financed by the public institutions.

The Commission explained that there are very specific measures under the RCOP; therefore some of the members of the Project Selection Sub-Committee should be measure specific, while some institutions such as OS, EUSG, SPO, Undersecretary for Treasury which have horizontal responsibilities should be members for the all operation regardless of their nature. At the same time the ECD will be a permanent member of the Project Selection Sub-Committee because the Commission has to give ex-ante approval during this initial period.

Regarding the composition of the Project Selection Sub-Committee, the participants have brought some concerns and questions to the agenda of the SMC.

- The representative of the **Turkish Confederation of Employer Associations (TISK)** requested to be a member of the Project Selection Sub-Committee referring that the composition of the Project Selection Sub-Committee is insufficient in terms of the representation.
- The representative of **Atatürk University (Erzurum)** mentioned that the selection of the members of the Project Selection Sub-Committee is too centralized and emphasized that regions are not represented good enough in the draft list of the Project Selection Sub-Committee.
- The representative of **19 Mayıs University** proposed that some of the universities in the region should be included to the Project Selection Sub-Committee as a rotating member.
- The representative of **Undersecretary for Foreign Trade** proposed that UFT should be included to the Project Selection Sub-Committee for the other measures of the RCOP such as 1.1, 1.2, 1.3, 2.1 and 2.2.
- The representative of the **Undersecretary for the State Planning Organization** proposed that the Development Unions should also be included in the list of Project Selection Sub-Committee.

Regarding the questions and the proposals of the participants, **Mr. CABBAR** and **Mr. GONCALVES** have underlined the importance of the composition of the Project Selection Sub-Committee. It was mentioned that it is important to ensure a right balance between representation and having the selection committee that is functional. It was underlined that Project Selection Sub-Committee is not SMC; it is a technical working committee that has to meet sometimes consecutive days to go over projects and to make detailed analysis of the all project proposals. Thus it is so important for the member of the Project Selection Sub-Committee to have an available time and proper technical information. Thus, in the Project Selection Sub-Committee, there are some institutions which should take part in every measure while some should take part in some specific measures.

It was decided that the Project Selection Sub-Committee should be composed of the permanent members (10), measure specific members (3-9) and rotating members (4).

In the Project Selection Sub-Committee, there will be **10 permanent members** who will take part in all measures. Those are, Delegation of the European Commission to Turkey, Secretariat General for EU Affairs – EUSG, Undersecretary for State Planning Organization, Ministry of Industry and Trade- IPA Unit Manager of OS, Ministry of Industry and Trade - Head of Programming Sub-Unit of OS, Ministry of Industry and Trade - Head of Quality Assurance and Control Sub-Unit of OS, Undersecretariat for Treasury, South Eastern Anatolian Project Regional Development Administration, The Union of Chambers and Commodity Exchanges of Turkey - TOBB and Ministry of Finance.<sup>1</sup>

Moreover, in the Project Selection Sub-Committee, there will be **measure specific members** which will take part in the Sub-Committee regarding their expertise. Thus, the measure specific members are Undersecretariat for Foreign Trade, Ministry of Culture and Tourism, The Scientific and Technological Research Council of Turkey – TÜBİTAK, Small and Medium Industry Development Organization – KOSGEB, National Productivity Centre – MPM, The Confederation of Turkish Tradesmen and Craftsmen – TESK, Turkish Confederation of Employer Associations- TISK, Technology Development Foundation of Turkey – TTTGV. TISK was also included as a measure specific member in the Project Selection Sub-Committee.

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<sup>1</sup> Ministry of Finance was included to the Project Selection Sub-Committee as a permanent member in accordance with the proposal of the representative of the NAO.

Regarding the **rotating members**, there will be rotating members both from the centre and the region. DISK, HAKIS, TURKIS were decided as the rotating members of the Project Selection Sub-Committee from the centre. Moreover, **universities** (namely Gaziantep, Atatürk and 19 Mayıs), **governorships** (namely Diyarbakır, Van and Trabzon) and **Chambers of Industry and Commerce's** (provinces will be determined later) were decided as the rotating members from the region.

Finally it was decided that there will be minimum 14 members of the Project Selection Sub-Committee. The members of the Project Selection Sub-Committee are given in the *Annex – 5*.

## **7. Project Selection Criteria**

The general project selection criteria under the RCOP were presented by the MoIT and they were approved by the members of the SMC.

The approved general project selection criteria are provided in the *Annex-6*.

## **8. Monitoring of the Financial Management and Implementation**

Regarding the monitoring of the financial management and implementation, **Mr. GONCALVES** underlined the importance of the n+3 rule.

“N+3 rule” is a formula that is used in the Structural Funds. This rule is also being used for the first time in the pre-accession instrument. According to this rule, the funds that are committed in the year “n” must be spent by the third year following that year.

According to the financial tables of the RCOP, total EU contribution to the Operational Programme is 140.2 million €. This contribution will be committed in three tranches. 41.9 million € will be committed in 2007, 43.5 million € will be committed in 2008, 54.8 million € will be committed in 2009. According to the n+3 rule, 41.9 million € which are available from the end of 2007 must be spent by the end of 2010. In the 31 of December of 2010 if there is not sufficient expenditure declared to the Commission, the balance will be lost.

N+3 rule is important to ensure the sound and efficient management of the public funding. Monitoring of the expenditure and “n+3 rule” are also the role of the SMC. In terms of project preparation, contracting and tendering the progress has to be monitored by the SMC to meet this rule. In this process, project beneficiaries have also some responsibilities. They should prepare good and realistic projects that will be implemented quickly. The projects have to be ready and to be implemented within this time period. Otherwise the money will be lost irrevocably.

## **9. Work Plan for 2008 (Technical Assistance Requirements, Sectoral Annual Report on the Implementation, Annual Audit Report, Communication Action Plan)**

It was mentioned by the MoIT that there is no progress under this agenda item since the Framework Agreement and relevant Financing Agreement have not been signed yet.

With regards to the sub-agenda item on early information and communication to ensure potential beneficiaries are informed of OP opportunities in the context of Communication Action Plan, Mr. CABBAR mentioned that the MoIT is now at the stage of preparing this plan. The Plan will be submitted to the Commission within four months of the date of the signature of the Financing Agreement.

The Commission underlined the importance of the preparations for 2008 and stated that it is necessary to determine what the technical assistance requirements for the OS are. It was also mentioned that the preparation of the sectoral annual implementation reports will have to start early in 2008 even if there is not much to report yet and the first sectoral annual implementation report has to be submitted to the Commission by 30 of June, 2008.

It was agreed that the issues included in the 2008 Work Plan will be discussed between the Commission and the MoIT and an information paper will be prepared and sent to the members of the SMC by written way early in 2008.

#### **10. Next Stages in Accreditation Process and Conferral of Management Powers**

Brief information on the process of accreditation and conferral of management powers were given by the representative of the NAO.

#### **11. Indicative Date for the Next Sectoral Monitoring Committee**

The Commission informed the members of the SMC about the date of the next meeting. It was mentioned by the Commission that at least two SMC meetings have to be organized in a year and where necessary more meetings can be organized. The Commission mentioned that one of the tasks of the SMC is to examine and approve the sectoral annual implementation reports and this report must be submitted to the Commission by 30 of June of each year. In this respect, the next meeting of the SMC should be held at the second week of April or May, 2008.

It was also underlined by the Commission that the second SMC meeting in 2008 should ideally take place in mid of October with a view to review the progress achieved during the implementation of the programme and to prepare the Work Plan for the following year.

It was agreed that the exact date for the next meeting will be informed to the members of the SMC by official letter.

#### **12. Conclusions/Decisions**

- The Composition of the SMC and provisional membership mechanism were considered and approved by the members of the SMC.
- The Provisional Internal Rules of Procedures of the SMC were adopted by the all members of the Committee as amended by the Commission. On the other hand, in accordance with the provisional internal rules of procedures, members of the Committee were given the possibility to examine and propose amendments by written procedure. After taking written opinions of the members, the co-chairpersons will agree on the proposed amendments and the agreed rules of procedures will be adopted by the SMC.
- The members of the Project Selection Sub-Committee were approved by the members of the SMC.
- The general project selection criteria under the RCOP were approved by the members of the SMC.

- It was agreed that the issues included in the 2008 Work Plan will be discussed between the Commission and the MoIT and an information paper will be prepared and sent to the members of the SMC by written way early in 2008.
- It was agreed that the next meeting of the SMC will be held at the second week of April or May, 2008. But, the exact date for the next meeting will be informed to the members of the SMC by official letter.

### **13. Any Other Business:**

#### **- Revision of the MIPD**

The Commission gave brief information about the revised MIPD for the period of 2008-2010. It was stated that the MIPD is a basic strategic document prepared by the Commission and discussed with the national authorities. It was also mentioned that MIPD will be revised every year taking into account the Community priorities in the context of the accession process

The Commission stated that there are not any radical changes in the revised MIPD in terms of analysis of current situation in the country since the implementation of the OPs has not started yet and priorities foreseen for the period of 2007-2009 will also be relevant for the period of 2008-2010. However, as a new priority tourism was included to the revised MIPD based on the experience during negotiations with the national authorities on the RCOP.

Commission also mentioned that the strategy and the regional concentration of the programmes in the revised MIPD are the same with the former MIPD.

Finally, it was stressed by the co-chairpersons that the revised MIPD was uploaded to the website of the MoIT and all the members of the SMC were invited to send their opinions on the document to the MoIT for their submission to the Commission.

#### **- Project Selection/Preparation**

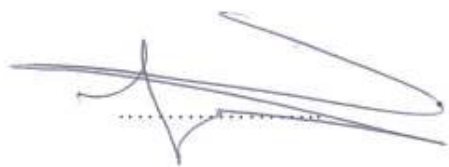
Regarding the project selection process, Commission mentioned that the projects should be prepared and get ready for the implementation as soon as possible in order to start the programme implementation in May, 2008. The Commission stated that the call for proposal launched by the SPO could be a basis for the selection of projects financed under the RCOP.

The Commission also underlined that the members of the SMC should start to develop project proposals on the basis of general project selection criteria that the Committee approved today, the strategy and the measures of the RCOP and the actual needs of their region.

Lastly, ECD mentioned that there are also projects which are eligible for the RCOP under the call for proposal launched by the SPO. However, at this stage identification of the projects which can be implemented very soon is so important. Therefore, for this transitional period institutions can come up with projects ideas that perfectly fit into the RCOP.

**Assoc. Prof. Yavuz CABBAR**

Head of  
Operating Structure  
Ministry of Industry and Trade



Signed  
23.01.2008

**Eric UNTERWURZACHER**

Head of Unit  
Directorate-General Regional Policy  
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Signed  
23.01.2008

## ***ABBREVIATIONS***

EC	European Commission
ECD	European Commission Delegation
EUSG	Secretariat General for European Union Affairs
HOS	Head of Operating Structure
IPA	Instrument for Pre-Accession Assistance
IPA MC	IPA Monitoring Committee
MA	Managing Authority
MIPD	Multi Annual Indicative Planning Document
MoIT	Ministry of Industry and Trade
NAO	National Authorizing Officer
NGOs	Non-Governmental Organizations
OP	Operational Programme
RCOP	Regional Competitiveness Operational Programme
SF	Structural Funds
SMC	Sectoral Monitoring Committee
SPO	State Planning Organization

*ANNEX I*

*List of Participants*

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South East Anatolia Exporters Union	Aydın KUTLU		342 220 00 10	342 220 00 15	<a href="mailto:arge@gaib.org.tr">arge@gaib.org.tr</a>
Sivas Chamber of Commerce and Industry	Mutlu TÜRKOĞLU	Assistant Secretary General	0346 223 19 58	221 22 37	<a href="mailto:turkoglu@sivastso.org">turkoglu@sivastso.org</a>
Kastamonu Chamber of Commerce and Industry	Kadir TAKOĞLU	Member of Executive Board	0366 214 10 74	214 94 67	<a href="mailto:Katso37@hotmail.com">Katso37@hotmail.com</a>
Kastamonu Chamber of Commerce and Industry	Mustafa ELMAS	General Secretary	0366 214 18 45	214 94 67	<a href="mailto:Katso37@hotmail.com">Katso37@hotmail.com</a>
Kayseri Chamber of Industry	Tolga GÖKŞEN	EU and Foreign Trade Department	0352 245 10 50	0352 245 10 40	<a href="mailto:tgoksen@kayso.org.tr">tgoksen@kayso.org.tr</a>
Atatürk University	Erol ÇAKMAK	External Relations Coordinator	(442) 231-1012	(442) 236-1014	<a href="mailto:cakmak@atauni.edu.tr">cakmak@atauni.edu.tr</a>
Ondokuz Mayıs University	Prof.Dr Alper GÜZEL	Dean - FEAS	0362 457 69 17	0362 457 60 17	<a href="mailto:aguzel@omu.edu.tr">aguzel@omu.edu.tr</a>
Trabzon Governorship	Mahmut HALAL	Deputy Governor	0505 466 30 24		<a href="mailto:albeyaz@gmail.com">albeyaz@gmail.com</a>
Van Governorship	Yunus ÇAMUŞÇU	Coordinator	0505 241 83 67	0432 210 04 06	<a href="mailto:ycamuscu@gmail.com">ycamuscu@gmail.com</a>

## ANNEX 2

### **Draft Agenda for the First Shadow Sectoral Monitoring Committee for Regional Competitiveness Operational Programme**

1. Opening statements – by the Head of the Operating Structure, and by the Commission (HOS + EC)
2. Approval of the agenda of the Sectoral Monitoring Committee (HOS)
3. Statement by the Commission on the role of the Sectoral Monitoring Committee (EC)
4. Short presentation of the OP (OS)
5. Legal set-up (community regulations, framework agreement, decision approving OP, conferral of management, financing agreement) (EC)
6. Institutional set-up (NIPAC, NAO, NF, OS, SMC) - (HOS)
7. Provisional membership of the Shadow Sectoral Monitoring Committee. (*the partnership principle and the need for coordination with other components/programmes to be taken into account*)
8. Consideration and adoption of the Provisional Internal Rules of procedure of the Sectoral Monitoring Committee (HOS)
9. Designation of subcommittees/working group (e.g. project selection subcommittees) (HOS)
10. Project selection criteria (OS)
11. Information on state of play in preparation of major projects (OS):
  - a) Project 1:
  - b) Project 2:
  - c) Project 3:(or in groups )
12. Monitoring of the financial management and implementation(OS):
  - a) N+3 rule
  - b) Monitoring tool for tendering and contracting
13. Work Plan for 2008. This needs to include inter alia: (OS)
  - a) Technical assistance requirements
  - b) Preparation by the operating structure and examination by the Sectoral Monitoring Committee of the first sectoral annual report on the implementation. (It has to be sent to the Commission and to the NIPAC after examination by the Sectoral Monitoring Committee by 30 June 2008)
  - c) Information of the annual audit report or of the part of the report referring to the operational programme ( the first report will cover the period from

the entry into force of the implementing regulation up until 30 November 2007)

- d) Early Information and communication to ensure potential beneficiaries are informed of OP opportunities in context of Communication Action Plan to be prepared by the Operating Structure. The draft of the CAP to be submitted to the Commission within four months of the date of signature of the Financing Agreement
14. Presentation of the next stages in accreditation process and conferral of management powers (NAO)
  15. Presentation of the Commission's draft MIPD revision for the period 2008-2010 (EC) (for Turkey only)
  16. Indicative date for the next Sectoral Monitoring Committee (HOS + EC)
  17. AOB

**ANNEX 3**

**Members of the SMC**

1.	Co-Chairs		Yavuz CABBAR, Head of Operating Structure	Ministry of Industry and Trade	1
			A representative of the Commission	EC Commission	1
2.	Public Institutions	IPA Specific Bodies	A representative of the NIPAC	EUSG	1
			A representative of the Strategic Coordinator	SPO	1
			A representative of the NAO	Undersecretary of Treasury	1
			Head of the National Fund, Head of Department	Undersecretary of Treasury	1
			Head of the CFCU	CFCU	1
		Sectoral Policy making bodies	Representative from	Undersecretary of Foreign Trade	1
			Director General or Deputy Director General	Ministry of Culture and Tourism	1
			Chairperson or Deputy Chairperson	KOSGEB	1
			Chairperson or Deputy Chairperson	MPM	1
			Chairperson or Deputy Chairperson	TUBİTAK	1
3.	Economic and Social Partners	National level non-governmental Organizations	Deputy Chairperson or General Secretary	TOBB	1
			Deputy Chairperson or General Secretary	TESK	1
			Deputy Chairperson or General Secretary	SEDEFED	1
			Deputy Chairperson or General Secretary	TUSIAD	1
			Deputy Chairperson or General Secretary	MÜSİAD	1
			Deputy Chairperson or General Secretary	TÜRK-İS	1
			Deputy Chairperson or General Secretary	TISK	1
			Chairperson or Deputy Chairperson	TTGV	1
4.	Regional Partners	Regional Public	Chairperson or Deputy Chairperson	GAP Regional Development Administration	1
			Representatives from	Gaziantep University ( <b>Gaziantep</b> )*	3
				Atatürk University ( <b>Erzurum</b> )*	
				Ondokuz Mayıs University ( <b>Samsun</b> )*	
			Deputy Governor	<b>Diyarbakır</b> Governorship*	3
				<b>Van</b> Governorship*	
		<b>Trabzon</b> Governorship*			
		Regional non-governmental	Exporter Unions	East Anatolia Exporters Union	4
				South East Anatolia Exporters Union	
				Blacksea Exporters Union	
				Middle Anatolia Exporters Union	
			Chamber of Industry and Commerce (C of C&I)	<b>Batman</b> (C of C&I)*	9
				<b>Sivas</b> (C of C&I)*	
<b>Kayseri</b> , Chamber of Industry*					
<b>Kahramanmaraş</b> (C of C&I)*					
<b>Malatya</b> (C of C&I)*					
<b>Kastamonu</b> (C of C&I)*					
<b>Kars</b> (C of C&I)*					
<b>Şanlıurfa</b> (C of C&I)*					
<b>Elazığ</b> (C of C&I)*					
<b>Total</b>					<b>40</b>

\* Shows rotational partners

## *ANNEX 4*

### **Draft Rules of procedure of the IPA Sectoral Monitoring Committee for Regional Competitiveness Operational Programme in Turkey**

#### **Section 1**

##### **General provisions**

##### **Article 1**

1. The Sectoral Monitoring Committee of the “Regional Competitiveness” Operational Programme, hereinafter referred to as **The Committee** is a permanently acting body, established under the provisions of Article 36 of the Framework Agreement agreed between the government of the .... and the Commission of the European Communities and according to the provisions of the EC Regulation No 718/2007 of 12 June 2007 implementing Council Regulation (EC) No 1085/2006 establishing an instrument for pre-accession assistance (IPA), namely Articles 59 and 167 thereto.
2. The rules of procedure are drawn up in compliance with a sectoral monitoring committee mandate set out by the Commission, and within the institutional, legal and financial framework of the (beneficiary country)
3. The rules of procedure are adopted in agreement with the Operating Structure and the IPA monitoring committee.

#### **Section 2**

##### **Scope of work of the Committee**

##### **Article 2**

1. The Committee:
  - a. Considers and approves the general criteria for selecting the operations and approves any revision of those criteria in accordance with programming needs;
  - b. Reviews at each meeting progress towards achieving the specific targets of the Operational Programme on the basis of documents submitted by the Operating Structure;
  - c. Examines at each meeting the physical and financial progress of implementation, particularly the achievement of the targets set for each priority axis and measures and interim evaluations, it shall carry out this monitoring by reference to the indicators agreed;
  - d. Examines the sectoral annual and final reports on implementation;
  - e. Informs itself of the annual audit activity report or of the part of the report referring to the Operational Programme and of any relevant elements the Commission may make after examining that report or relating to that part of the report;;
  - f. Examines any proposal to amend the financing agreement of the programme
  - g. Proposes to the Operating Structure any revision or examination of the programme likely to make possible the attainment of the programme's objectives or to improve its management, including its financial management, as well as to oversee cross cutting themes and publicity measures.
  - h. Provides the IPA Committee with the necessary elements to allow it to assess the overall effectiveness, quality and coherence of the implementation of the programme

- and operations towards meeting the objectives set out in the financing agreement as well as in the multi-annual indicative planning documents
- i. Examines proposals from the IPA committee for possible decisions on any corrective measures to ensure the achievements of programme objectives and enhance the efficiency of assistance provided under the programme
  - j. Seeks to ensure the effectiveness and quality of the implementation of the programme and operations concerned, in accordance with the specific provisions laid down in the financing agreement. It may make proposals to the Commission and the national IPA coordinator, with a copy to the national authorising officer, for decisions on any corrective measures to ensure the achievements of programme objectives and enhance the efficiency of the assistance provided
  - k. Provides the IPA monitoring committee in particular with information relating to:
    - (a) the progress made in implementing the programmes, by priority axis and, where relevant, by measures or operations; this shall include the results achieved, financial implementation indicators, and other factors and shall be established with a view to improving the implementation of the programmes; (b) any aspects of the functioning of the management and control systems raised by the audit authority, the national authorising officer or the competent accrediting officer
  - l. Examines the results of evaluations linked to the monitoring of operational programmes
  - m. Proposes to the Operating Structure any revision or examination of the programme likely to make possible the attainment of the programmes' objectives referred to in Article 155(2)(a) or to improve its management, including its financial management
2. The Committee confirms or makes proposals to the Head of the Operating Structure, to the Commission, the Strategic Co-ordinator and the National IPA Co-ordinator to revise the Programme following where relevant an evaluation, including its results as well as output and financial indicators used to monitor the assistance.
  4. The Committee will be assisted by a permanent Secretariat provided by the Operating Structure.

### **Section 3**

#### **Structure and Chairpersonship of the Committee**

##### **Article 3**

1. The Committee is a collective body and consists of two co-chairpersons, as well as members and observers. The composition of the Committee is decided by the Operating Structure, in agreement with the Commission.
2. The Committee composition can be reviewed and extended by the Head of the Operating Structure, in agreement with the Commission, in order to guarantee sufficient representation and membership.
3. The co-chairpersons and Committee members have the right to participate in discussions and deliberations, including voting when necessary to arrive to decisions; with prior authorisation of the chairpersons observers may participate in discussions on an advisory capacity but may not participate in voting.
4. If invited by the chairpersons the observers may make recommendations and proposals if needed, having regard to the subject of the discussion.

#### **Article 4**

1. The members of the Committee may be replaced by substitutes who can take part in the meetings of the Committee as observers. The substitutes must be designated on a permanent basis and be approved by the Head of the Operating Structure. The substitutes can execute voting rights only if the titular is not present at the meeting. Before the opening of every meeting they have to inform the Secretariat that they will take part in the meeting as voting members in place of the titular.
2. Every member of the Committee has one substitute only. When neither the titular nor the substitute can attend the meeting the titular can send in writing all his/her comments on the items in the agenda which will be distributed to the other committee members at the latest at the start of the Committee meeting. The comments are considered during the meeting and the discussions.
3. The members of the Committee and their substitutes shall be nominated by their respective authorities and appointed by the Head of the Operating Structure who will inform the Commission and the other committee members. All proposals for changes related to the above mentioned representatives should be reported to the Secretariat of the Committee at least 10 calendar days before the Committee session.
4. The Committee will examine the absence of members or their substitutes and *in the case of two consequent absence of a particular member that member shall be automatically excluded from the Committee and that an alternate member shall be designated to replace him/her.*

#### **Article 5**

1. The composition of the Committee is set out in Annex 1.

#### **Section 4**

##### **Chairpersonship of the Committee**

#### **Article 6**

1. The Committee is co-chaired by the Head of the Operating Structure for Regional Competitiveness OP and a representative of the Commission.
2. The Deputy co –chairperson is appointed by the Head of the Operating Structure
3. When the Head of the Operating Structure is not present its meetings will be co-chaired by the Deputy Co-chairperson.
4. The co-chairpersons of the Committee have the following functions and responsibilities:
  - a) setting the dates and co-chairing the Committee meetings and the works of the Committee
  - b) determining the agenda of the Committee meetings,
  - c) signing the resolutions of the Committee and minutes of its sessions
  - d) drafting and enacting the resolution of the Committee

#### **Section 5**

##### **Secretariat of the Committee**

#### **Article 7**

1. "Monitoring and Evaluation Department", which is appointed by the Operating Structure of the Regional Competitiveness Operational Programme will perform the duties of the permanent Secretariat of the Committee.
2. The Secretariat:

- a) Collects and/or elaborates and submits to all the Committee members all the documents and materials (reports, analyses and proposals) necessary for the activities of the Committee according to provisions of Article 2 of the present Rules;
  - b) Organises and carries out the preparation of the Committee meetings and assists its activities under the supervision of the Head of the Operating Structure;
  - c) Develops the protocols of the Committee meetings;
  - d) Is responsible for the book-keeping and documentation of all the statements and decisions taken at the Committee meetings;
  - e) Coordinates the implementation of the decisions of the Committee and the necessary exchange of information between the concerned parties;
  - f) Assists the co-chairpersons of the Committee in the execution of their duties;
  - g) Keeps the documentation of the Committee;
  - h) Ensures sufficient publicity measures related to the work of the Committee;
  - i) Performs other duties and functions assigned by the Head of the Operating Structure in connection of the work of the Committee.
  - j) Provides for all technical and logistical arrangements, including translation and interpretation services where necessary, to permit the effective participation in the committee discussions and resolutions by all its members
3. All correspondence, concerning the activities of the Committee is to be addressed to the Secretariat of the Committee.

## **Section 6**

### **Meetings of the Committee**

#### **Article 8**

1. The Committee meetings are to be held at least twice a year at the initiative of the Operating Structure or the Commission. Additional meetings can be called at the request of the Commission, the Head of the Operating Structure or a simple majority of Committee members.
2. The place where the meetings are to be held must enable easy access for all the members and avoid any restrictions and obstacles for any of the parties. It will be defined by the co-chairpersons and the members of the Committee will be informed in advance.
3. The Committee will devise a schedule of meetings with agreed dates for at least two meetings in advance.
4. The Secretariat will inform all the members in writing about the date and the draft agenda of the next meeting, including any supporting documents at least fifteen working days prior to the defined date of the Committee meeting. This information and all necessary documents and materials can be provided also by e-mail or fax.
5. The agenda shall make a distinction between proposed measures about which the Committee is asked to give an opinion and other issues put to the Committee for information or a simple change of views.
6. Under special circumstances and concerning very urgent issues the co-chairpersons can decide that this notification period may be shorter and the necessary information concerning the date and place of the meeting may be given by phone, which must be followed by written confirmation.
7. The Committee members can make proposals for the agenda of the meetings in writing, addressed to the co-chairpersons and the Secretariat, tabling a resumé of the issue, not later than five working days prior to the meeting. All proposals made by the Committee members and concerning amendments in the agenda are to be put to a vote at the beginning of the meeting.

8. For some specific issues and topics from the agenda, the co-chairpersons can invite external experts, non Committee members, to attend the meeting. These experts may take part only in the discussions of the matters they are invited to address. They are obliged to treat information discussed as confidential.

#### **Article 9**

1. All materials and documents, subject to discussion, are to be treated as confidential until the end of the meeting to which they relate or unless otherwise stated. After the end of the meetings the synthesis of the meeting is to be published on the official internet page of the Operating Structure of the Operational Programme.
2. Decisions taken at the Committee meetings which are to be followed by certain activities are sent to all Committee members within 10 working days.
3. In case that following the decisions taken at the meeting specific documents have to be elaborated, they are to be submitted to the Secretariat of the Committee within the deadline foreseen in the decision. At the next meeting of the Committee the Secretariat must report to the Committee about the implementation of the decisions or their non-performance. A body or institution which neglects the decisions taken by the Committee must submit a report by their representative Committee member providing the reasons for the non-performance or delay.

#### **Article 10**

1. Minutes are to be taken at every meeting of the monitoring Committee. The minutes are to include the agenda of the meeting, the list of participants, summaries on the topics discussed together with the statements and decisions taken and the results of voting when it takes place.
2. Within 15 working days following the day of a meeting, the Secretariat of the Committee is to send the draft minutes of the meeting to all its members present for comments and notes. These must be made within five working days following receipt of the draft. The final version of the minutes is to be prepared within 30 working days following the meeting to which they relate and must be signed by the co-chairpersons. The signed version of the minutes is to be sent to the Committee members for information.
3. The final version of the minutes from the meeting is to be approved at the following Committee meeting.
4. The working language on the Committee meetings is the English language. Simultaneous translation to and from the national official language, including for the documents and materials discussed, is to be provided if necessary.

#### **Section 7**

#### **Quorum, decision taking and written procedures**

#### **Article 11**

1. The Committee meetings are considered legal if they are attended by more than half of its voting members or their substitutes.

#### **Article 12**

1. The Committee meetings are closed. The members of the Secretariat of the Committee have the right to attend them.

### **Article 13**

1. The Committee is a permanently acting body and the decisions of the Committee are to be taken by consensus.
2. In case that no consensus is reached the Committee will make decisions on the basis of a simple majority of the voting members present at the meeting. The voting is open, by a display of hands. The members who have voted “against” or “abstention” can express their opinions and these will be recorded in the minutes of the meeting.

### **Article 14**

1. When it is necessary certain decisions to be taken on urgent issues and when an additional meeting is not needed, a decision taken by a written procedure can be accepted. When implementing the written procedure for decision taking, the Secretariat must send all necessary documents on the topic to the Committee members together with the draft of the decision. Every member should return his/her response or statement back within ten working days from the date of issuing the documentation. In the event that there are no negative statements, or there is no response, the proposal is to be considered approved.
2. In the case of any major and substantive objections under this procedure the co-chairpersons must decide whether:
  - a) the problematic issue should be discussed during the next Committee meeting;
  - b) the issue should be discussed with the opposing member/s.
3. Every Committee member can withdraw in writing his/her objections on every issue and at any time and thus the proposal is to be considered approved by the Committee.

### **Section 8**

#### **Subcommittees and working groups**

### **Article 15**

1. In certain cases, if necessary and under the decision of the Committee, permanent and/or temporary subcommittees and working groups can be established:
  - a) on strategic issues – to monitor the implementation of the objectives and the priorities of the Operational Programme;
  - b) on implementation – to oversee the physical implementation of specific priorities or measures of the Operational Programme on the basis of the information from the Management Information System;
  - c) on horizontal issues.
2. The chairpersonship of the subcommittees and working groups is provided by the Operating Structure of the “Regional Development” Operational Programme

### **Section 9**

#### **Code of Ethics**

### **Article 16**

1. Committee members are obliged to fulfill their obligations conscientiously.
2. Committee members, acting in their capacity, are to be responsible for all their activities.
3. Every Committee member is to sign a declaration of impartiality.

4. If a Committee member has an interest in a specific item of the agenda he/she must declare so at the beginning of each committee meeting. The chairpersons will consider the nature of the interest and propose to the Committee whether the member concerned should/should not be allowed to participate in the Committee deliberations and voting regarding that agenda item.
5. In the event of a conflict of interest for any of the Committee members during the work of the Committee he/she is to immediately inform in writing the Secretariat of the Committee and the Head of the institution/organisation which has nominated him/her as its representative in the Committee. The Secretariat of the Committee is to send a written enquiry to the head of the respective institution/organisation to nominate another person to be the Committee member as a replacement within one month. If a Committee meeting is summoned before such a replacement can be affected the concerned member may take part in the meeting as an observer without voting rights.
6. If a Committee member violates the impartiality principles the co-chairpersons through the Secretariat is to issue a written warning to him/her. In the event that the violation continues the Secretariat of the Committee is to send a written enquiry to the head of the respective institution/organisation to nominate a replacement person as Committee member within one month. If a Committee meeting is summoned before such a replacement is affected the concerned member may take part in it as an observer without voting rights.

#### **Article 17**

1. The Committee members must maintain full confidentiality concerning the work of the Committee and to restrict themselves from making public any information which is regarded confidential.
2. Official statements of the Committee on all the discussed issues are to be announced to the media by the co-chairpersons and/or the Speaker, assigned by the Operating Structure. Any statement made by any other member of the Committee can not be considered an official position of the Committee.

#### **Section 10**

#### **Final provisions**

#### **Article 18**

1. The present Rules of procedures of the Committee are to be approved by all its members at its first meeting

#### **Article 19**

2. The Rules of procedures can be amended by the Committee after written proposals by any of the voting members followed by discussions, and with the agreement of the Operating Structure and the Commission.

#### **Article 20**

3. The Rules of procedures of the Committee are developed and adopted in English on ..... 2007.

**ANNEX 5**

**Members of the Project Selection Sub-Committee  
Permanent Members (10)**

<b>1</b>	Delegation of the European Commission to Turkey	Permanent	<b>All Measures</b>
<b>2</b>	Secretariat General for EU Affairs - EUSG	Permanent	<b>All Measures</b>
<b>3</b>	Undersecretary For State Planning Organization	Permanent	<b>All Measures</b>
<b>4</b>	Ministry of Industry and Trade- IPA Unit Manager of OS	Permanent	<b>All Measures</b>
<b>5</b>	Ministry of Industry and Trade - Head of Programming Sub-Unit of OS	Permanent	<b>All Measures</b>
<b>6</b>	Ministry of Industry and Trade - Head of Quality Assurance and Control Sub-Unit of OS	Permanent	<b>All Measures</b>
<b>7</b>	Undersecretariat for Treasury	Permanent	<b>All Measures</b>
<b>8</b>	South Eastern Anatolian Project Regional Development Administration	Permanent	<b>All Measures</b>
<b>9</b>	The Union of Chambers and Commodity Exchanges of Turkey - TOBB	Permanent	<b>All Measures</b>
<b>10</b>	Ministry of Finance	Permanent	<b>All Measures</b>

**Measure Specific Members (8)**

<b>1</b>	Undersecretariat for Foreign Trade	Member	<b>Measure 1.1 Measure 1.3 Measure 2.1 Measure 2.2</b>
<b>2</b>	Ministry of Culture and Tourism	Member	<b>Measure 1.4</b>
<b>3</b>	The Scientific and Technological Research Council of Turkey TÜBİTAK	Member	<b>Measure 1.2 Measure 1.3 Measure 2.1 Measure 2.2</b>
<b>4</b>	Small and Medium Industry Development Organization - KOSGEB	Member	<b>Measure 1.1 Measure 1.2 Measure 1.3 Measure 2.1 Measure 2.2</b>
<b>5</b>	National Productivity Centre - MPM	Member	<b>Measure 2.1 Measure 2.2</b>
<b>6</b>	The Confederation of Turkish Tradesmen and Craftsmen - TESK	Member	<b>Measure 1.1 Measure 1.2 Measure 1.3 Measure 2.1 Measure 2.2</b>
<b>7</b>	Turkish Confederation of Employer Associations- TISK	Member	<b>Measure 1.1 Measure 1.2 Measure 1.3 Measure 2.1 Measure 2.2</b>
<b>8</b>	Technology Development Foundation of Turkey - TTGV	Member	<b>Measure 1.2 Measure 1.3 Measure 2.1 Measure 2.2</b>

**Rotating Members (4)**

1	TURKİŞ, HAKİŞ, DİSK	Member from centre	<b>Measure 1.2</b> <b>Measure 2.1</b>
2	Governorship	Diyarbakır, Van, Trabzon	<b>Measure 1.1</b> <b>Measure 1.4</b>
3	Chamber of Industry and Commerce	Provinces will be determined later	<b>Measure 1.1</b> <b>Measure 1.2</b> <b>Measure 2.1</b> <b>Measure 2.2</b>
4	University	Gaziantep, Ataturk, 19 Mayıs Universities	<b>Measure 1.3</b> <b>Measure 2.2</b>

**ANNEX 6**

**DRAFT PROJECT SELECTION CRITERIA**

The measures under the OP will be implemented through calls for proposals and/or procurement contracts. As described in Article 158 of IPA Implementing Regulation, projects submitted by national public bodies and project proposals submitted following the call for proposals will be assessed or selected in accordance with the below mentioned admission and selection principles.

**1. PRIMARY EVALUATION: ADMISSION CRITERIA (YES/NO)**

Projects will be analyzed in terms of the nature of the interventions, eligibility of actions, eligibility of the region, budgetary limitations, eligibility of applicant or beneficiaries, etc. as defined in the relevant parts of the RCOP and ineligible projects will be eliminated prior to the qualification and grading process which will be carried out in accordance with the selection principles. The projects and project proposals will be eligible for the secondary evaluation provided that ALL of the below mentioned questions are answered as “YES”,

<b>1</b>	Is the intervention eligible under any of the measures of RCOP ?	YES/NO
<b>2</b>	Will the project be applied inside any of the target regions OR if not, does the project supports the competitive position of any of the target regions of RCOP ?	YES/NO
<b>3</b>	Does the applicant(s) and the beneficiary(s) of the project eligible for RCOP ?	YES/NO
<b>4</b>	Can the action proposed in the project be completed within the budget limits? (Min and Max limits.....)	YES/NO
<b>5</b>	Can the action proposed in the project be completed within the duration limits? (Max. 36 months)	YES/NO

**2. SECONDARY EVALUATION: SELECTION CRITERIA**

The project proposals which pass the admission process successfully will be grouped under each measure and graded in accordance with the below mentioned strategic and measure specific selection criteria;

**Priority 1: Improvement of Business Environment**

**Measure 1.1: Development of Industrial Infrastructure**

**Strategic Criteria for Selection**

1	<p>Is the beneficiary of the project located in one of the Growth Centres ? (A list of Growth Centers is provided under "<b>Regional Concentration Strategy</b>" of the Chapter on Strategic Priorities?)</p> <p><i>Yes(... points)</i> <i>No(0 points)</i></p>	
2	<p>Is the measure which the project falls under one of the measures prioritized for the target region of the project as described in <b>Table 46 of the Chapter on Strategic Priorities.</b></p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
3	<p>Does the target sector of the project is one of the industrial sectors prioritized for the target region of the project as described in <b>Table 47 of the Chapter on Strategic Priorities.</b></p> <p><i>1<sup>st</sup> Priority Sector (.... points)</i> <i>2<sup>nd</sup> Priority Sector (.... points)</i> <i>3<sup>rd</sup> Priority Sector (.... points)</i> <i>4<sup>th</sup> Priority Sector (.... points)</i> <i>Non-Prioritized Sectors (0 points)</i> <i>Not applicable (horizontal project) (4 points)</i></p>	
4	<p>Does the project supports the inter-regional cooperation between the target region and the rest of the country as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
5	<p>Does the project supports the inter-regional cooperation between the Growth Center(s) and its/their hinterland as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	

## Measure Specific Criteria

1	Project maturity and readiness	
2	Projects supporting the facilities intended to be used commonly by a wider range of beneficiary enterprises.	
3	Projects enhancing the occupancy ratio inside the industrial sites, particularly the establishment of common technical and social facilities inside the industrial sites.	
4	Projects contributing to the overall employment capacity	
5	Projects supporting the innovative and high technology sectors.	
6	Projects contributing to the overall synergy with other measures, particularly the establishment of common technical and social facilities encouraging the creation of clusters and networks as described in measure 2.2.	
7	Projects with environmental sustainability namely contributing to energy efficiency and use of renewable energy.	
8	Projects supporting women and young entrepreneurs, disadvantaged persons and start-ups.	
9	Involvement of TOBB, TESK, sectoral foundations and associations, regional chambers of industry and commerce, craftsmen and artisans.	
10	The administrative and technical capacity of the beneficiary to achieve the targets and the risks faced by project.	
11	Projects seeking complementarity and synergy with the other Community Programmes namely 7 <sup>th</sup> FWP and CIP.	

## Measure 1.2: Creation and Development of Financing Instruments

### Strategic Criteria for Selection

1	Is the beneficiary of the project located in one of the Growth Centres ? (A list of Growth Centers is provided under " <b>Regional Concentration Strategy</b> " of the Chapter on Strategic Priorities ? <i>Yes(... points)</i> <i>No(0 points)</i>	
2	Is the measure which the project falls under one of the measures prioritized for the target region of the project as described in <b>Table 46 of the Chapter on Strategic Priorities.</b> <i>Yes(.... points)</i> <i>No(0 points)</i>	
3	Does the target sector of the project is one of the industrial sectors prioritized for the target region of the project as described in <b>Table 47 of the Chapter on Strategic Priorities.</b> <i>1<sup>st</sup> Priority Sector (.... points)</i> <i>2<sup>nd</sup> Priority Sector (.... points)</i> <i>3<sup>rd</sup> Priority Sector (.... points)</i> <i>4<sup>th</sup> Priority Sector (.... points)</i>	

	<i>Non-Prioritized Sectors (0 points)</i> <i>Not applicable (horizontal project) (4 points)</i>	
4	Does the project supports the inter-regional cooperation between the target region and the rest of the country as described "Inter-Regional Cooperation Strategy" of the Chapter on Strategic Priorities. <i>Yes(.... points)</i> <i>No(0 points)</i>	
5	Does the project supports the inter-regional cooperation between the Growth Center(s) and its/their hinterland as described "Inter-Regional Cooperation Strategy" of the Chapter on Strategic Priorities. <i>Yes(.... points)</i> <i>No(0 points)</i>	

### Measure Specific Criteria

1	Project maturity and readiness	
2	Supporting the existing market-oriented funds where they pursue objectives compatible with the objectives of the RCOP	
3	Where necessary, establishing new market oriented funds to pursue the objectives of the RCOP	
4	Existence of adequate administrative and technical capacity of the beneficiary to implement the project	
5	Involvement of TOBB, TESK, sectoral foundations and associations, regional chambers of industry and commerce, craftsmen and artisans.	
6	Projects seeking complementarity and synergy with the other Community Programmes	
7	Projects supporting women and young entrepreneurs, disadvantaged persons and start-ups.	

**Measure 1.3: Improvement of R&D, Innovation, Technology and ICT Environment and Infrastructure**

**Strategic Criteria for Selection**

1	<p>Is the beneficiary of the project located in one of the Growth Centres ? (A list of Growth Centers is provided under "<b>Regional Concentration Strategy</b>" of the Chapter on Strategic Priorities ?</p> <p><i>Yes(... points)</i> <i>No(0 points)</i></p>	
2	<p>Is the measure which the project falls under one of the measures prioritized for the target region of the project as described in <b>Table 46 of the Chapter on Strategic Priorities.</b></p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
3	<p>Does the target sector of the project is one of the industrial sectors prioritized for the target region of the project as described in <b>Table 47 of the Chapter on Strategic Priorities.</b></p> <p><i>1<sup>st</sup> Priority Sector (.... points)</i> <i>2<sup>nd</sup> Priority Sector (.... points)</i> <i>3<sup>rd</sup> Priority Sector (.... points)</i> <i>4<sup>th</sup> Priority Sector (.... points)</i> <i>Non-Prioritized Sectors (0 points)</i> <i>Not applicable (horizontal project) (4 points)</i></p>	
4	<p>Does the project supports the inter-regional cooperation between the target region and the rest of the country as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
5	<p>Does the project supports the inter-regional cooperation between the Growth Center(s) and its/their hinterland as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	

### Measure-Specific Criteria

1	Project maturity and readiness	
2	Projects supporting facilities intended to be used commonly by a wider range of beneficiary enterprises	
3	Projects enhancing the occupancy ratio inside sites like TDZs and TDCs, particularly the establishment of common technical, social and production facilities inside the sites	
4	Projects having high commercialization potential and joint projects between private sector, universities and public institutions for R&D, innovation and technology transfer	
5	Projects with environmental sustainability namely contributing to energy efficiency and use of renewable energy	
6	Projects supporting women and young entrepreneurs, disadvantaged persons and start-ups.	
7	Involvement of TOBB, TESK, TUBITAK, TTGV, universities, public research institutions, foundations and associations for R&D, innovation and technology, regional chambers of industry and commerce, craftsmen and artisans	
8	Administrative and technical capacity of the beneficiary to achieve the targets and the risks faced by the project	
9	Projects seeking complementarity and synergy with other Community Programmes like 7 <sup>th</sup> FWP and CIP	

### Measure 1.4: Improvement of Tourism Infrastructure, Promotion and Marketing Activities

#### Strategic Criteria for Selection

1	Is the beneficiary of the project located in one of the Growth Centres ? (A list of Growth Centers is provided under " <i>Regional Concentration Strategy</i> " of the Chapter on Strategic Priorities ? <i>Yes(... points)</i> <i>No(0 points)</i>	
2	Is the measure which the project falls under one of the measures prioritized for the target region of the project as described in <i>Table 46 of the Chapter on Strategic Priorities.</i> <i>Yes(.... points)</i> <i>No(0 points)</i>	
3	Does the target sector of the project is one of the industrial sectors prioritized for the target region of the project as described in <i>Table 47 of the Chapter on Strategic Priorities.</i> <i>1<sup>st</sup> Priority Sector (.... points)</i> <i>2<sup>nd</sup> Priority Sector (.... points)</i> <i>3<sup>rd</sup> Priority Sector (.... points)</i>	

	<p><b>4<sup>th</sup> Priority Sector</b> (... points)  <b>Non-Prioritized Sectors</b> (0 points)  <b>Not applicable (horizontal project)</b> (4 points) (For Tourism not applicable)</p>	
4	<p>Does the project supports the inter-regional cooperation between the target region and the rest of the country as described "Inter-Regional Cooperation Strategy" of the Chapter on Strategic Priorities.  Yes(... points)  No(0 points)</p>	
5	<p>Does the project supports the inter-regional cooperation between the Growth Center(s) and its/their hinterland as described "Inter-Regional Cooperation Strategy" of the Chapter on Strategic Priorities.  Yes(... points)  No(0 points)</p>	

### Measure-Specific Criteria

1	Project maturity and readiness	
2	Competitiveness-oriented infrastructure and promotion/marketing activities having direct impact on the tourism attraction of the region and having a substantial effect to increase the tourist arrivals	
3	Takingo into account of the priorities and long term plans of the Ministry of Culture and Tourism	
4	The existence of adequate administrative and technical capacity of beneficiary authorities	
5	Projects with environmental sustainability namely contributing to energy efficiency and use of renewable energy	
6	Projects supporting women and young entrepreneurs, disadvantaged persons and start-ups	

**Priority 2: Strengthening of enterprise capacity and foster entrepreneurship**

**Measure 2.1: Enhancement of R&D, Innovation, ICT and entrepreneurial capabilities of SMEs**

**Strategic Criteria for Selection**

1	<p>Is the beneficiary of the project located in one of the Growth Centres ? (A list of Growth Centers is provided under "<b>Regional Concentration Strategy</b>" of the Chapter on Strategic Priorities ?</p> <p><i>Yes(... points)</i> <i>No(0 points)</i></p>	
2	<p>Is the measure which the project falls under one of the measures prioritized for the target region of the project as described in <b>Table 46 of the Chapter on Strategic Priorities.</b></p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
3	<p>Does the target sector of the project is one of the industrial sectors prioritized for the target region of the project as described in <b>Table 47 of the Chapter on Strategic Priorities.</b></p> <p><i>1<sup>st</sup> Priority Sector (.... points)</i> <i>2<sup>nd</sup> Priority Sector (.... points)</i> <i>3<sup>rd</sup> Priority Sector (.... points)</i> <i>4<sup>th</sup> Priority Sector (.... points)</i> <i>Non-Prioritized Sectors (0 points)</i> <i>Not applicable (horizontal project) (4 points) (For Tourism not applicable)</i></p>	
4	<p>Does the project supports the inter-regional cooperation between the target region and the rest of the country as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
5	<p>Does the project supports the inter-regional cooperation between the Growth Center(s) and its/their hinterland as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	

### Measure-Specific Criteria

1	Project maturity and readiness	
2	Basic information support projects contributing the overall employment capacity and supporting the innovative and high technology sectors	
3	Involvement of the Union of Chambers and Commodity Exchanges of Turkey, TUBITAK, TTGV, universities, the foundations and associations for R&D, innovation and technology, the sectoral associations and regional chambers of industry and commerce in the basic information support projects	
4	Consistency and complementarity of the basic information support projects with other Community Programmes and OPs	
5	Projects having high commercialization potential and joint projects between private sector, universities and public institutions for R&D, innovation and technology transfer	
6	<p>Basic information and consultancy support projects will particularly focus on the below mentioned enterprises, entrepreneurs and aspects:</p> <ul style="list-style-type: none"> <li>- Enterprises operating in the Growth Centres in order to achieve the strategic target to allocate 70-80 % of the total budget of the OP Regional Competitiveness for Growth Centres.</li> <li>- Start-ups</li> <li>- Enterprises established inside the industrial sites</li> <li>- Enterprises using high technology having R&amp;D and innovation potential</li> <li>- Projects having high employment generating capacity</li> <li>- Women, young and disadvantaged entrepreneurs and other disadvantaged persons</li> <li>- Projects having elements/components for the environmental sustainability namely contributing to energy efficiency and use of renewable energy will have priority.</li> <li>- The administrative and technical capacity of the beneficiary enterprise to implement the project will be taken into account</li> </ul>	

## Measure 2.2: Strengthening of Cooperation in Industry Corporate Sector

### Strategic Criteria for Selection

1	<p>Is the beneficiary of the project located in one of the Growth Centres ? (A list of Growth Centers is provided under "<b>Regional Concentration Strategy</b>" of the Chapter on Strategic Priorities ?</p> <p><i>Yes(... points)</i> <i>No(0 points)</i></p>	
2	<p>Is the measure which the project falls under one of the measures prioritized for the target region of the project as described in <b>Table 46 of the Chapter on Strategic Priorities.</b></p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
3	<p>Does the target sector of the project is one of the industrial sectors prioritized for the target region of the project as described in <b>Table 47 of the Chapter on Strategic Priorities.</b></p> <p><i>1<sup>st</sup> Priority Sector (.... points)</i> <i>2<sup>nd</sup> Priority Sector (.... points)</i> <i>3<sup>rd</sup> Priority Sector (.... points)</i> <i>4<sup>th</sup> Priority Sector (.... points)</i> <i>Non-Prioritized Sectors (0 points)</i> <i>Not applicable (horizontal project) (4 points) (For Tourism not applicable)</i></p>	
4	<p>Does the project supports the inter-regional cooperation between the target region and the rest of the country as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	
5	<p>Does the project supports the inter-regional cooperation between the Growth Center(s) and its/their hinterland as described "<b>Inter-Regional Cooperation Strategy</b>" of the Chapter on Strategic Priorities.</p> <p><i>Yes(.... points)</i> <i>No(0 points)</i></p>	

### Measure-Specific Criteria

1	Project maturity and readiness	
2	Projects aiming at establishment and improvement of networks and clusters between the target regions and the rest of the country as well as between the growth centres and their hinterland	
3	Projects aiming at establishment and improvement of networks and clusters in the Growth Centres in order to achieve the strategic target of SCF to allocate 70-80 % of the total budget of OP Regional Competitiveness for Growth Centres	
4	Basic information support projects which support the sectors showing a high geographical concentration in the target regions	
5	Involvement of the Union of Chambers and Commodity Exchanges of Turkey, TUBITAK, TTGV, universities, sectoral associations and regional chambers of industry and commerce in basic information support projects	
6	Projects seeking complementarity and synergy with the other Community Programmes	
7	Projects targeting the establishment and extension of networks with EU Networks	
8	Projects with environmental sustainability namely contributing to energy efficiency and use of renewable energy	
9	Projects including women and young enterprises and disadvantaged persons	